



Date

Customer Name
Account #
Street Address
City, State ZIP

REMOTE METER RELOCATION PROGRAM – 1st SHUTOFF NOTICE

Consumers Energy has been unable to contact you or reach an agreement to relocate our remotely installed outside gas meter. Michigan Public Service Commission rules require that the customer provide the Company with access to our equipment and the customer's premises.

If we are unable to reach agreement to relocate our remotely installed meter, we will shut off your gas at this address. If we proceed with shutting off the gas there will be a \$500 fee to restore the gas service, once conditions to restore service have been met.

The purpose of the Remote Meter Relocation Program is to eliminate buried fuel line that is required to be maintained in accordance with applicable State and Federal codes. During this program, the work will be done at no cost to you. When requested by a customer, the charge is normally a minimum of \$570 to relocate a remotely installed meter.

Please contact me by (insert date 15 days from date of letter) so we can discuss this program further.

Sincerely,

Name/Title
Office (xxx) xxx-xxxx
Pager (xxx) xxx-xxxx
Service Center Location

Attachment: Excerpt from the Gas Rate Book

MPSC APPROVED RULE C5 – CUSTOMER RESPONSIBILITIES

C5.1 Access to Customer's Premises

The Company's authorized agents shall have access to the customer's premises at all reasonable hours, to install, inspect, read, repair, relocate or remove its meters; to install, operate, maintain, relocate and remove other Company property, and to inspect and determine the load characteristics of appliances installed on the customer's premises. Neglect or refusal on the part of the customer to provide reasonable access shall be sufficient cause for shutoff of service by the Company, and assurance of access may be required before service is restored.