

Supplier Registration Guide

Consumers Energy Jackson, MI



PLEASE NOTE:

- This process only REGISTERS your company through the POWERADVOCATE SYSTEM
- Completing the registration does not QUALIFY or ACCEPT your company for doing business with Consumers Energy
- Suppliers still need to be APPROVED by Consumers



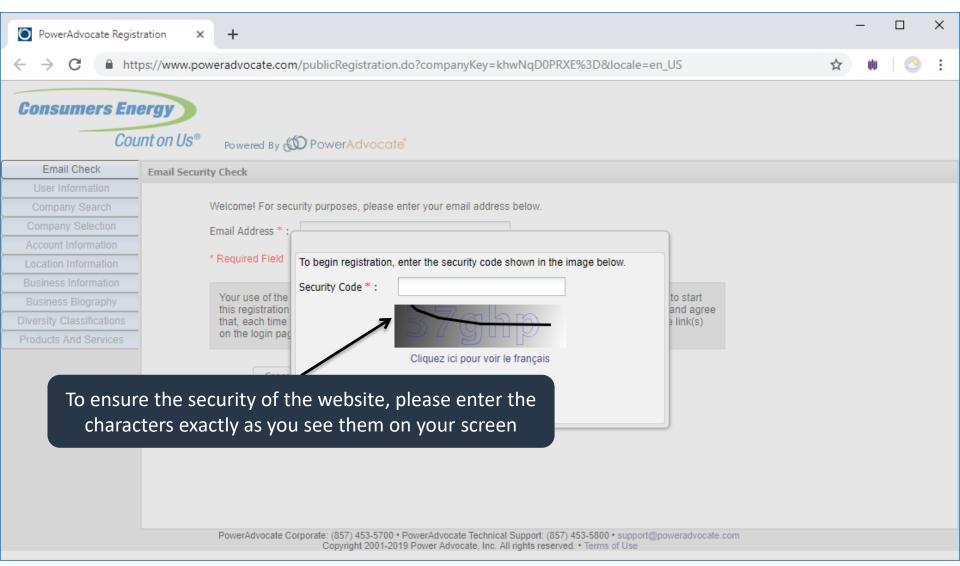
Step 1: Please follow the link to access Consumers Energy's supplier registration

https://poweradvocate.com/publicRegister.do?companyKey=khwNqD0PRXE%3D



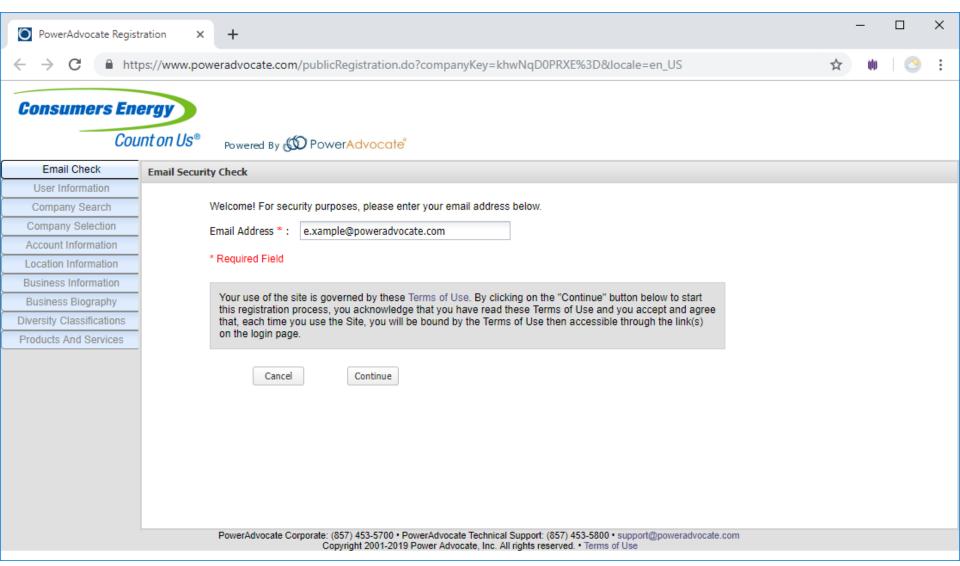


Step 2: Please enter the security code shown in the pop-up box



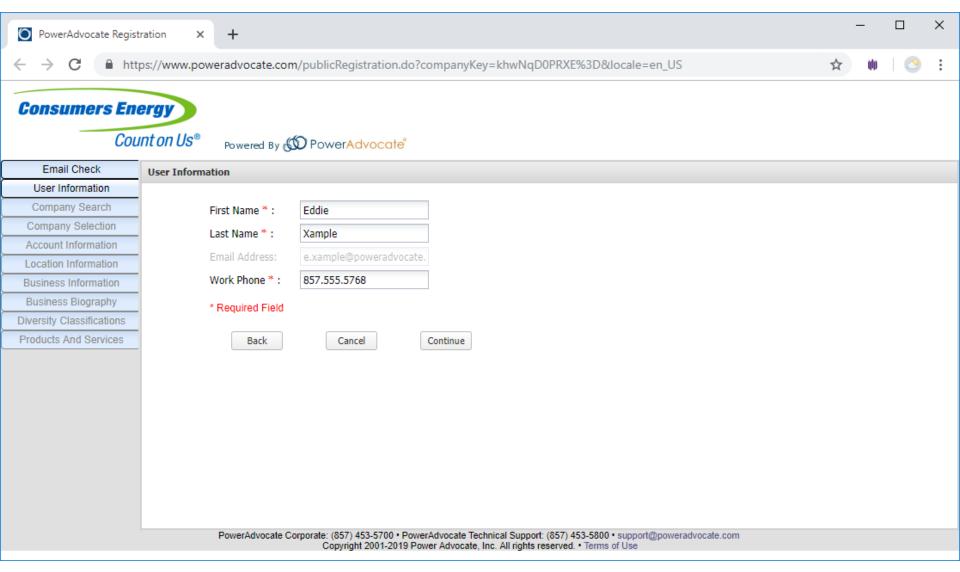


Step 3: Please enter your email address



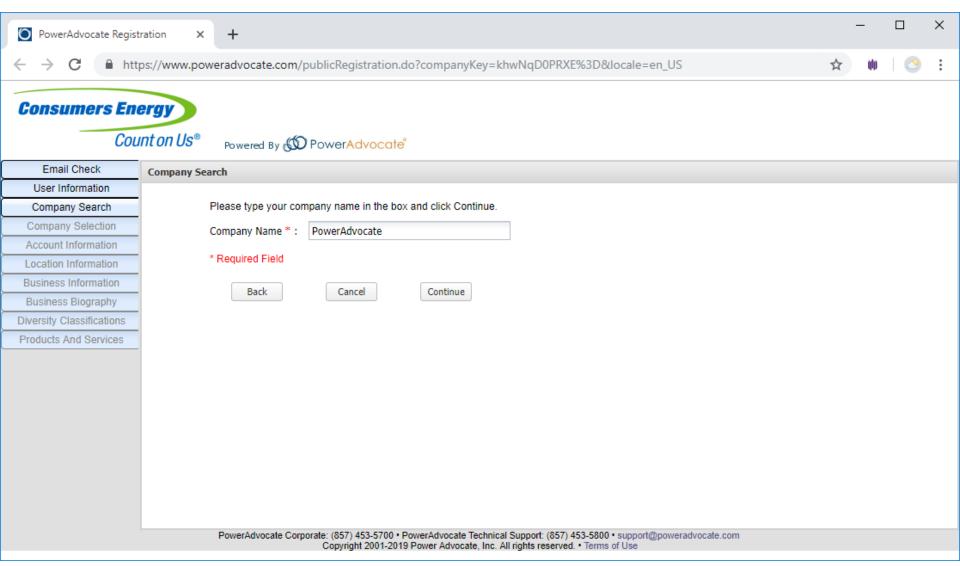


Step 4: Please enter your basic user information

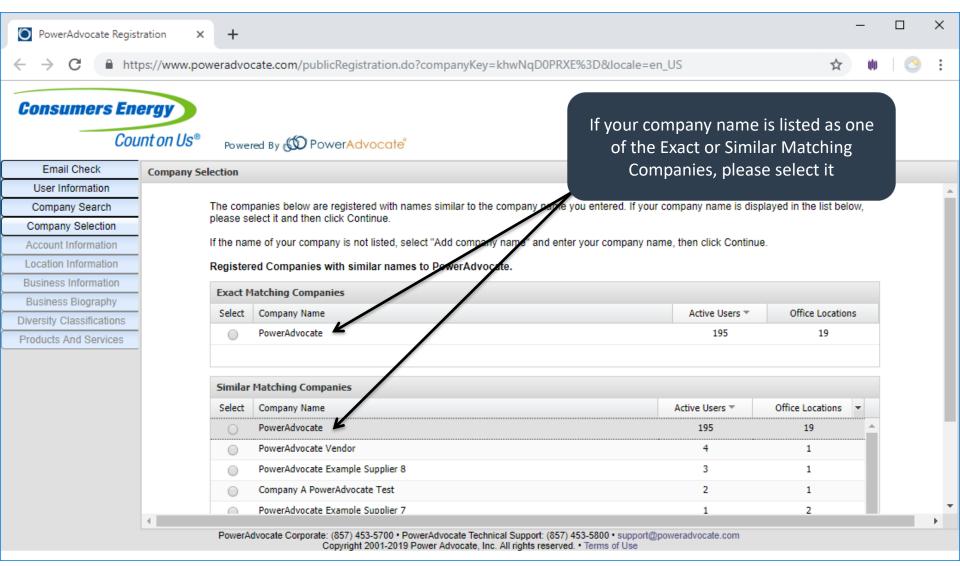




Step 5: Please enter your company's name

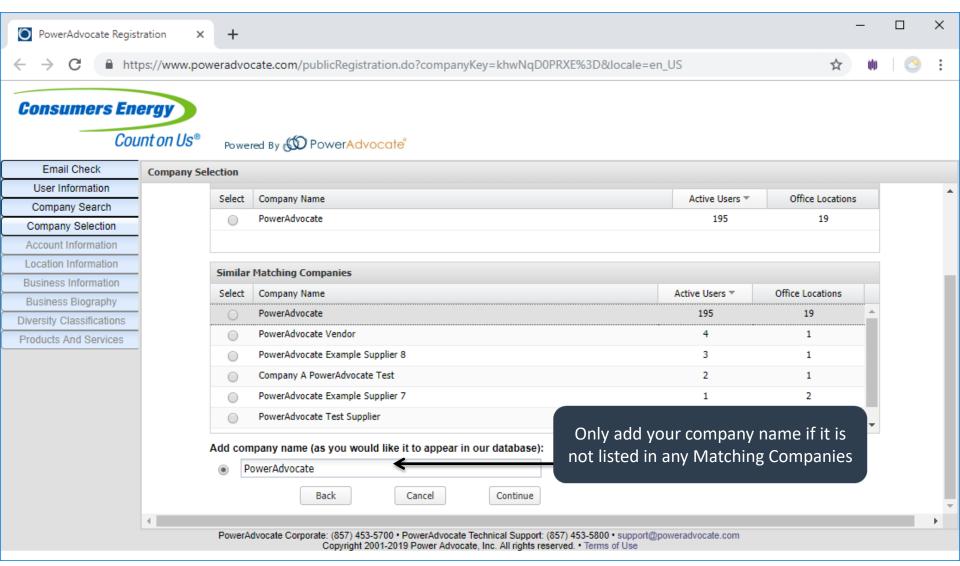






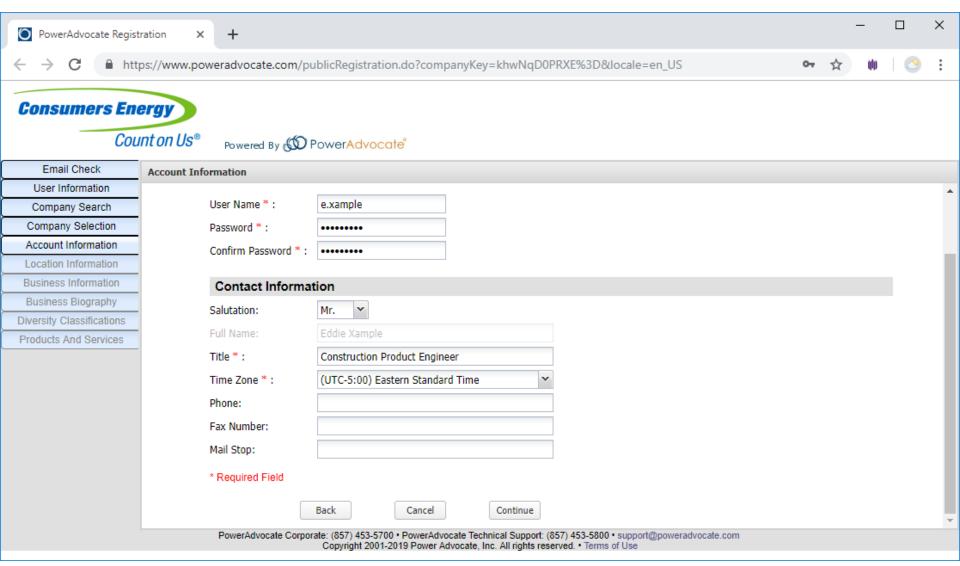


Step 6: Please select or add your company

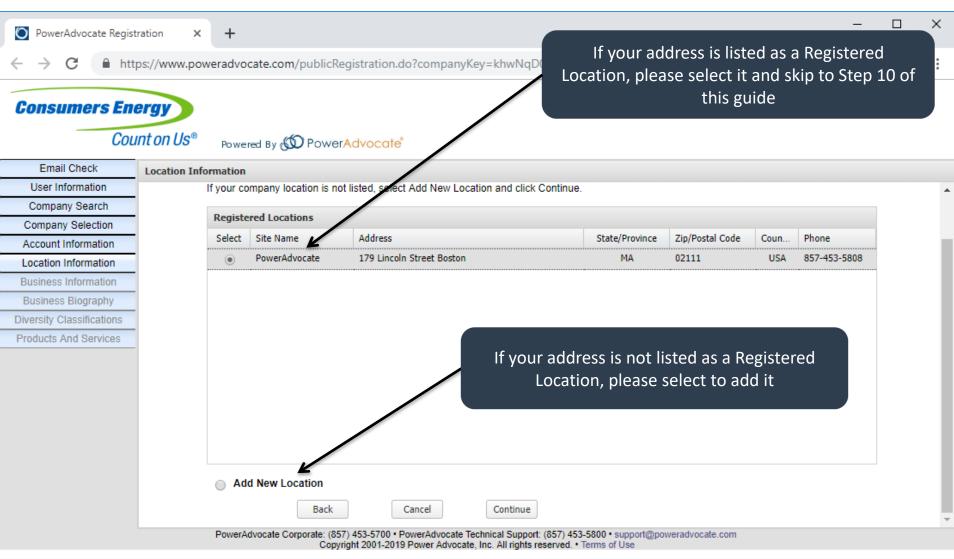




Step 7: Please enter your login and personal information

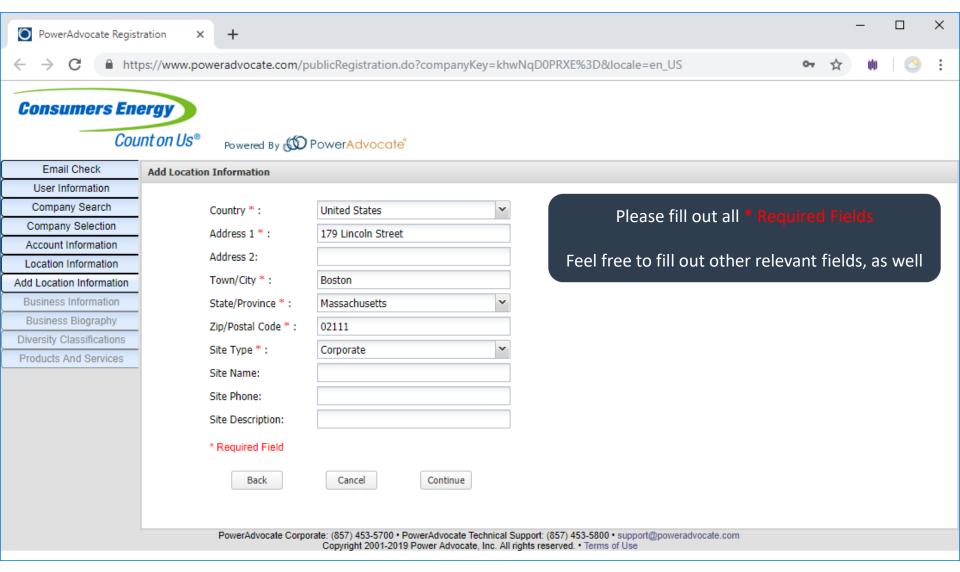








Step 9: Please add your location information (if applicable)



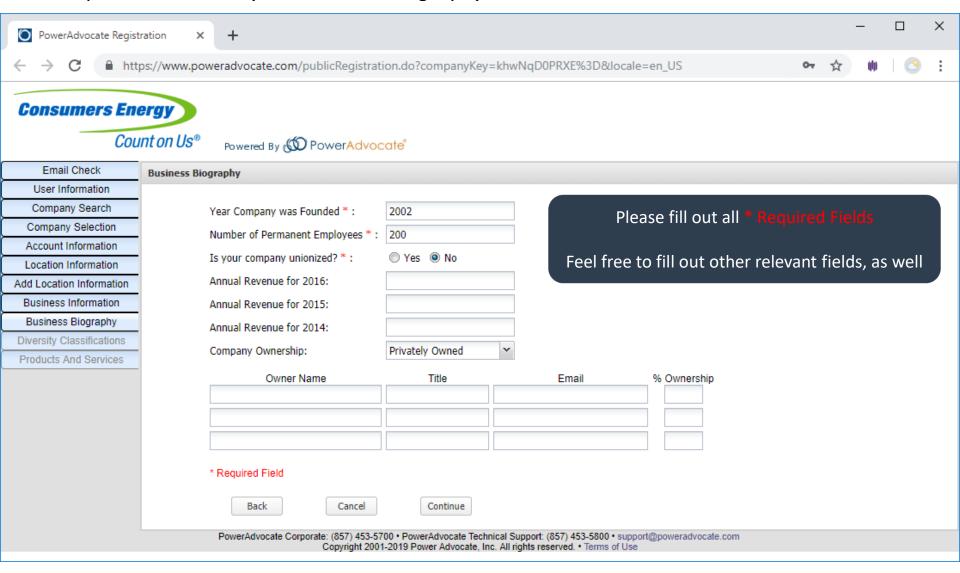


Step 10: Please add your business information

PowerAdvocate Regist	ration × +						_		×
← → C	ps://www.poweradvocate.com/publicRe	gistration.do?compar	nyKey=khwNqD0PR	XE%3D&locale=en_US	0-	☆	(1)	4	0
Consumers End	ergy Int on Us® Powered By (©) Power,	Advocate [®]							
Email Check	Business Information								
User Information									_ ^
Company Search	Parent Company:			Please fill out all *					
Company Selection	Company Legal Name:			r rease rin out an					
Account Information	Doing Business As:			Earl Court Cill and a state					
Location Information				Feel free to fill out other	reieva	nt fie	ias, a	s weii	
Business Information	Tax ID Number (EIN) *:								- 1
Business Biography	DUNS Number								- 1
Diversity Classifications	Company Website:								- 1
Products And Services	Company Phone Number:								-
	Company Fax Number:								-
	Company Email Address								
	Primary NAICS Code:								-
	Secondary NAICS Code:								
	Please enter ether quetemor r	rafarances that are in our	industry or an affiliate	of our company					
	Please enter other customer r								
	Company Name	Contact Name	Phone Number	Email Address					
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		7) 453-5700 • PowerAdvoca		57) 453-5800 • support@poweradvocate.com					

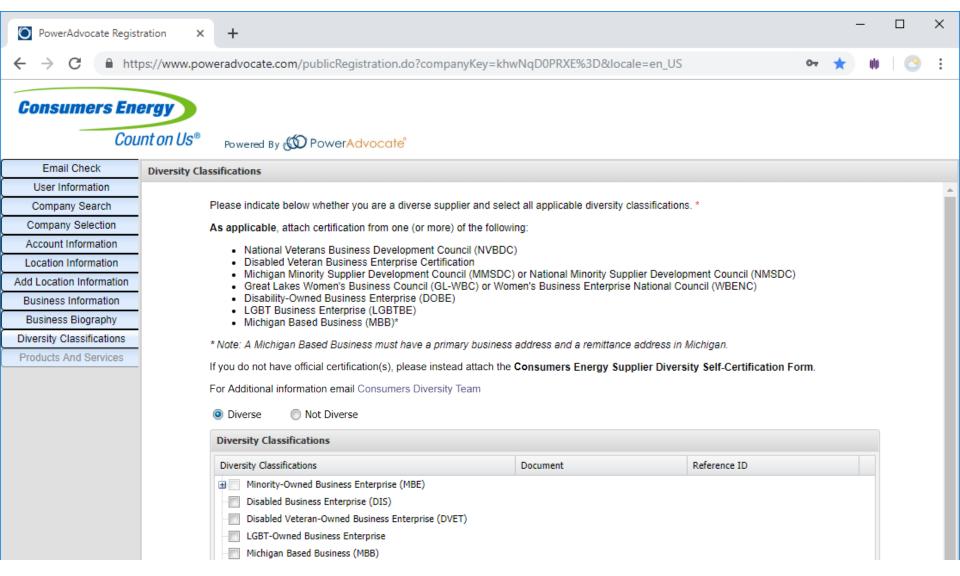


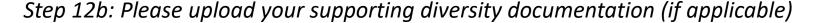
Step 11: Please add your business biography

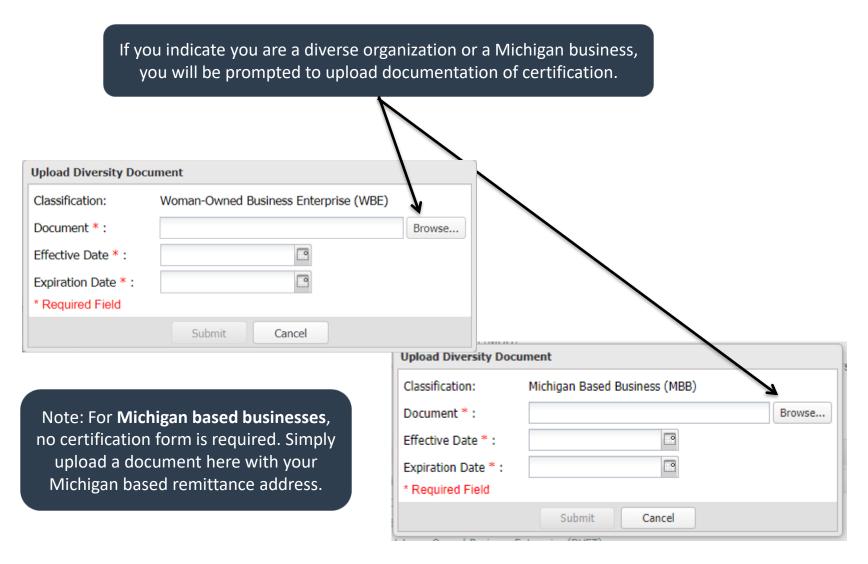




Step 12a: Please select your company's diversity classification(s)

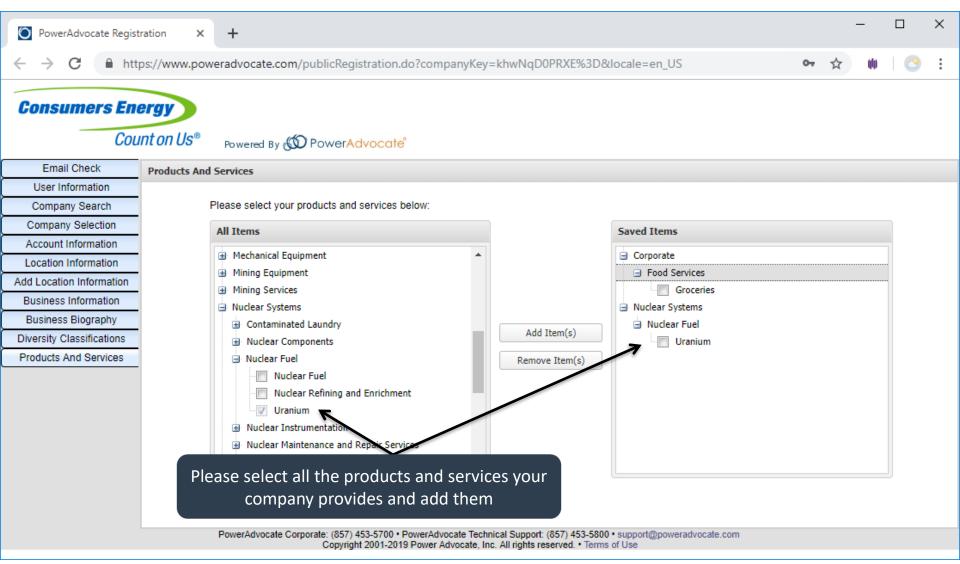






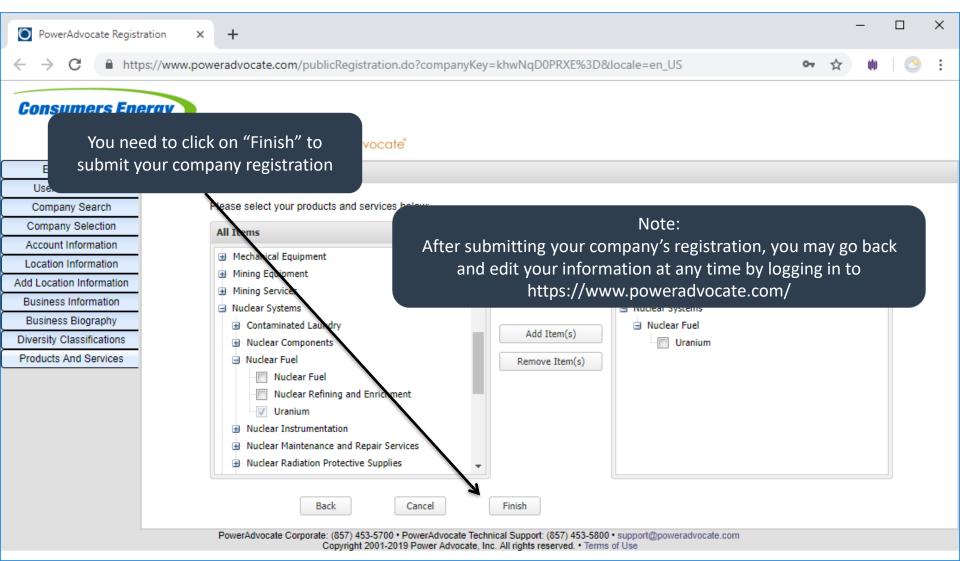


Step 13: Please select the Products & Services that your company provides





Step 14: Please click on Finish



You're all set!



